

Military Surface Deployment and Distribution Command

Customer and Carrier Advisory

March 6, 2025

CA-24-02-28/0020

Update 1

Subject: Booking Advisory for Cargo Movement to Singapore and Diego Garcia

Purpose: To provide updated guidance for Export Traffic Release Request (ETRR) submissions and cargo bookings for all cargo bound for Singapore and Diego Garcia.

Be Advised: Effective immediately, customs clearance services (cargo clearance import) is not required for shipments bound for Diego Garcia. All other guidance in this customer advisory still applies.

1. General Guidance - Singapore

Requester/Shipper: All inbound shipments ultimately consigned to Singapore must be requested **to door** (as *Door-to-Door* or *Port-to-Door*) service in IBS with the Port of Debarkation (POD) of Singapore (RB1). *Cargo Clearance Import* and other applicable accessorial services must be included in the Shipment Unit Information screen in IBS. Use a valid Singapore consignee DODAAC and enter physical address in the Delivery Information to Carrier field.

Booking Office: Process Export Traffic Release Requests (ETRR) to door with the POD of Singapore (RB1). Ensure *Cargo Clearance Import* and applicable accessorial services are included in the offer to the carrier.

Documentation: The following documentation must be provided by the shipper to the SDDC Singapore Detachment no later than (NLT) one (1) week prior to cargo arrival:

- (1) Commercial Invoice with dollar value of contents (provided by Shipper).
- (2) Carriers Bill of Lading (provided by carrier).

2. General Guidance - Diego Garcia (DGAR)

Requester/Shipper: All inbound shipments to Singapore for further transshipment to DGAR must be entered **to port** (as *Door- to- Port* or *Port-to-Port*) service in IBS with the POD of Singapore (RB1). Consign shipments to a valid DGAR DODAAC. Applicable accessorial services must be included in the Shipment Unit Information screen in IBS. **Cargo Clearance Import accessorial is not required.**

Booking Office: Process all movement requests as *Door- to-Port* or *Port-to-Port* to

the POD of Singapore (RB1). Ensure applicable accessorial services are included in the offer to the carrier. The Singapore S&RTS contractor processes customs clearance (if required) for these shipments, therefore *Cargo Clearance Import* should not be including in the booking. For OTO shipments, process accordingly.

Documentation: The following documentation must be provided by the shipper to the SDDC Singapore Detachment NLT one (1) week prior to cargo arrival.

- (1) Commercial Invoice with dollar value of contents (provided by Shipper).
- (2) Carriers Bill of Lading (provided by carrier).

POC:

599th Trans BDE, OCCA, Booking Chief

CML: 808-787-3541/DSN: 315-437-3541

usarmy.wheeler.sddc.mbx.599-tb-pacom-occa-pac@army.mil

SDDC Singapore Detachment Chief

CML: +65-6750-2970/DSN: 315-421-2970

CML: +65-6750-2320/DSN: 315-421-2320

usarmy.buckner.sddc.list.835th-trans-bn-singapore-det@army.mil

Expiration: N/A

Category: Barge/Ocean